# Course Details – Microsoft Analyzing Data with Power BI Training

1.	Course Title	Analyzing Data with Power BI
2.	Type of Course	Technical
3.	Training Methodology	Classroom Visual/ Remote
4.	Skill Area	Data Transformation Data Analysis Design & Report Creation Managing Data
5.	Duration (Days)	5 days / 40 hours
6.	Level of Certification	Analyzing Data with Power BI Certification
7.	Certification Body (If Applicable)	Microsoft Corporation is an American multinational technology company with headquarters in Redmond, Washington.  Upon earning a certification, 23% of Microsoft certified technologists reported receiving up to a 20% salary increase. What's more, certified employees are often entrusted with supervising their peers—putting them on the fast track for a promotion. —2017 Pearson VUE Value of Certification white paper.
8.	Course Overview	Data Analysts enable businesses to maximize the value of their data assets by using Microsoft Power BI. As a subject matter expert, Data Analysts are responsible for designing and building scalable data models, cleaning and transforming data, and enabling advanced analytic capabilities that provide meaningful business value through easy-to-comprehend data visualizations. Data Analysts also collaborate with key stakeholders across verticals to deliver relevant insights based on identified business requirements.
9.	Prerequisites	SPM / STPM     Diploma / Degree or Equivalent     In addition to their professional experience, students who take this training should have technical knowledge equivalent to the information found in the Azure Fundamentals course.
10.	Course Objective	Access and process data from a range of data sources including both relational and non-relational data.

		<ul> <li>Implement proper security standards and policies across the Power BI spectrum including datasets and groups</li> <li>Manage and deploy reports and dashboards for sharing and content distribution</li> <li>Build paginated reports within the Power BI service and publish them to a workspace for inclusion within Power BI</li> </ul>
11.	Learning Outcome	<ul> <li>Ingest, clean, and transform data</li> <li>Model data for performance and scalability</li> <li>Design and create reports for data analysis</li> <li>Apply and perform advanced report analytics</li> <li>Manage and share report assets</li> <li>Create paginated reports in Power BI</li> </ul>
12.	Course content	Module 1: Get Started with Microsoft Data Analytics This module explores the different roles in the data space, outlines the important roles and responsibilities of a Data Analysts, and then explores the landscape of the Power BI portfolio.  Lessons  Data Analytics and Microsoft Getting Started with Power BI Tour and use the Power BI service Power BI in the Enterprise Knowledge Check Lab: Getting Started Getting Started Getting Started Identify the tasks that are performed by a data analyst Describe the Power BI landscape of products and services Use the Power BI service
		Module 2: Prepare Data in Power BI  This module explores identifying and retrieving data from various data sources. You will also learn the options for connectivity and data storage, and understand the difference and performance implications of connecting directly to data vs. importing it.  Lessons  • Get data from various data sources  • Optimize performance

- Resolve data errors
- Knowledge Check

# Lab: Preparing Data in Power BI Desktop

Prepare Data

After completing this module, you will be able to:

- Identify and retrieve data from different data sources
- Understand the connection methods and their performance implications
- Optimize query performance
- Resolve data import errors

## Module 3: Clean, Transform, and Load Data in Power BI

This module teaches you the process of profiling and understanding the condition of the data. They will learn how to identify anomalies, look at the size and shape of their data, and perform the proper data cleaning and transforming steps to prepare the data for loading into the model.

#### Lessons

- Data shaping
- Enhance the data structure
- Data Profiling
- Knowledge Check

#### Lab: Transforming and Loading Data

Loading Data

After completing this module, students will be able to:

- Apply data shape transformations
- · Enhance the structure of the data
- · Profile and examine the data

# Module 4: Design a Data Model in Power BI

This module teaches the fundamental concepts of designing and developing a data model for proper performance and scalability. This module will also help you understand and tackle many of the common data modeling issues, including relationships, security, and performance.

#### Lessons

- Introduction to data modeling
- Working with tables
- Dimensions and Hierarchies
- Knowledge Check

Lab: Data Modeling in Power BI Desktop

- Create Model Relationships
- Configure Tables
- · Review the model interface
- Create Quick Measures

#### Lab: Advanced Data Modeling in Power BI Desktop

- Configure many-to-many relationships
- Enforce row-level security

After completing this module, you will be able to:

- Understand the basics of data modeling
- · Define relationships and their cardinality
- Implement Dimensions and Hierarchies
- · Create histograms and rankings

## Module 5: Create Measures using DAX in Power BI

This module introduces you to the world of DAX and its true power for enhancing a model. You will learn about aggregations and the concepts of Measures, calculated columns and tables, and Time Intelligence functions to solve calculation and data analysis problems.

#### Lessons

- Introduction to DAX
- DAX context
- Advanced DAX
- Knowledge Check

# Lab: Introduction to DAX in Power BI Desktop

- Create calculated tables
- · Create calculated columns
- Create measures

# Lab: Advanced DAX in Power BI Desktop

- Use the CALCULATE() function to manipulate filter context
- use Time Intelligence functions

After completing this module, you will be able to:

- Understand DAX
- Use DAX for simple formulas and expressions
- Create calculated tables and measures
- Build simple measures
- Work with Time Intelligence and Key Performance Indicators

# **Module 6: Optimize Model Performance**

In this module you are introduced to steps, processes, concepts, and data modeling best practices necessary to optimize a data model for enterprise-level performance.

#### Lessons

- Using Variables
- Fine-tune the data model
- Optimize DirectQuery Models
- Create and manage Aggregations
- Knowledge Check

After completing this module, you will be able to:

- Understand the importance of variables
- · Enhance the data model
- · Optimize the storage model
- · Implement aggregations

# **Module 7: Create Reports**

This module introduces you to the fundamental concepts and principles of designing and building a report, including selecting the correct visuals, designing a page layout, and applying basic but critical functionality. The important topic of designing for accessibility is also covered.

# Lessons

- Design a report
- Enhance the report
- Knowledge Check

# Lab: Designing a report in Power BI

- Create a live connection in Power BI Desktop
- Design a report
- Configure visual fields adn format properties

# Lab: Enhancing Power BI reports with interaction and formatting

- Create and configure Sync Slicers
- Create a drillthrough page
- Apply conditional formatting
- · Create and use Bookmarks

After completing this module, you will be able to:

- Design a report page layout
- Select and add effective visualizations

- Add basic report functionality
- Add report navigation and interactions
- Improve report performance
- Design for accessibility

#### Module 8: Create Dashboards

In this module you will learn how to tell a compelling story through the use of dashboards and the different navigation tools available to provide navigation. You will be introduced to features and functionality and how to enhance dashboards for usability and insights.

#### Lessons

- Create a Dashboard
- Real-time Dashboards
- Enhance a Dashboard
- Knowledge Check

#### Lab: Designing a report in Power BI Desktop - Part 1

- · Create a Dashboard
- · Pin visuals to a Dashboard
- · Configure a Dashboard tile alert
- Use Q&A to create a dashboard tile

After completing this module, students will be able to:

- Create a Dashboard
- Understand real-time Dashboards
- · Enhance Dashboard usability

# **Module 9: Create Paginated Reports in Power BI**

This module will teach you about paginated reports, including what they are how they fit into Power BI. You will then learn how to build and publish a report. **Lessons** 

- Paginated report overview
- Create Paginated reports
- Knowledge Check

## Lab: Creating a Paginated report

- Use Power BI Report Builder
- · Design a multi-page report layout
- Define a data source
- Define a dataset
- Create a report parameter
- Export a report to PDF

After completing this module, you will be able to:

- Explain paginated reports
- Create a paginated report
- Create and configure a data source and dataset
- Work with charts and tables
- Publish a report

# **Module 10: Perform Advanced Analytics**

This module helps you apply additional features to enhance the report for analytical insights in the data, equipping you with the steps to use the report for actual data analysis. You will also perform advanced analytics using AI visuals on the report for even deeper and meaningful data insights.

#### Lessons

- Advanced Analytics
- Data Insights through AI visuals
- Knowledge Check

#### Lab: Data Analysis in Power BI Desktop

- Create animated scatter charts
- Use teh visual to forecast values
- Work with Decomposition Tree visual
- Work with the Key Influencers visual

After completing this module, you will be able to:

- Explore statistical summary
- Use the Analyze feature
- · Identify outliers in data
- Conduct time-series analysis
- Use the Al visuals
- Use the Advanced Analytics custom visual

# Module 11: Create and Manage Workspaces

This module will introduce you to Workspaces, including how to create and manage them. You will also learn how to share content, including reports and dashboards, and then learn how to distribute an App.

#### Lessons

- Creating Workspaces
- Sharing and Managing Assets
- Knowledge Check

# Lab: Publishing and Sharing Power BI Content

- Map security principals to dataset roles
- Share a dashboard

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		Publish an App
		After completing this module, you will be able to:      Create and manage a workspace     Understand workspace collaboration     Monitor workspace usage and performance     Distribute an App
		Module 12: Manage Datasets in Power BI
		In this module you will learn the concepts of managing Power BI
		assets, including datasets and workspaces. You will also publish datasets to the Power BI service, then refresh and secure them.
		Lessons
		<ul> <li>Parameters</li> </ul>
		• Datasets
		Knowledge Check
		After completing this module, you will be able to:
		<ul><li>Create and work with parameters</li><li>Manage datasets</li></ul>
		Configure dataset refresh
		Troubleshoot gateway connectivity
		, and the same of
		Module 13: Row-level security
		This module teaches you the steps for implementing and configuring security in Power BI to secure Power BI assets.
		Lessons  - Socurity in Power Pl
		<ul><li>Security in Power BI</li><li>Knowledge Check</li></ul>
		After completing this module, you will be able to:
		Understand the aspects of Power BI security
		Configure row-level security roles and group memberships
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13.	Learning Activities	Lecture     Practical Exercise
		Case Studies
		Learning Activities
		Video Presentation
14.	Target Group	The audience for this course are data professionals and business
		intelligence professionals who want to learn how to accurately
		perform data analysis using Power BI. This course is also
		targeted toward those individuals who develop reports that

visualize data from the data platform technologies that exist on both in the cloud and on-premises.
Industry: IT Industry